

THE MEHAM CO-OPERATIVE SUGAR MILLS LTD., MEHAM

Tender form for _____.

TENDER FORM-I

TECHNICAL BID

Name of the party: _____

Address: _____

Details of following technical requirements:-

a) EMD details worth	D.D.No. _____ Dated _____ Bank _____
b) Copy of last year balance sheet or IT return.	
c) Copies of repeat purchase orders from any two standard Sugar Mills.	
d) Copy of certificates of satisfactory performance from the standard consumers.	
e) Copy of Sales Tax Registration Certificate.	
f) Mfg. Licence/Registration Certificate No.	
g) Copy of appointment letter of the authorized distributor, if applicable.	

Note: Detailed specifications & qty. are as per Fin.Bid/Tender Form.

Note:-

- 1. Copy of Balance Sheet or IT Return may be demanded in case of purchase above Rs.5.00 lacs to ascertain the business-worth of the supplier.**
- 2. Mills may add any other documents considered necessary keeping in view the nature of the items to be purchased.**

**Signature of
Tenderer/Authorised
representative**

**Name of the representative:
Name of the Tenderer:
Address:
Contact No.
E.Mail:**

- B. Committee reserves the right to verify such certificates before finalizing the rate contract with any supplier in case of any doubts about his eligibility.
- C. Tenderers shall submit the following certificates alongwith technical bid:
 - a) Details of EMD.
 - b) Copy of last year balance sheet of IT Return.
 - c) Copies of repeat purchase orders from any two standard Sugar Mills.
 - d) Copies of certificates of satisfactory performance from the standard consumers.
 - e) Copy of Sale Tax Registration Certificate.
 - f) Mfg. License/Registration Certificate No.
 - g) Copy of appointment letter of the authorized distributor, if applicable.

Signature of the party

Managing Director

THE MEHAM COOP. SUGAR MILLS LTD., MEHAM
TENDER FORM FOR CHAIN SPARES
TENDER FORM-II

FINANCIAL BID

Name of the party : -----

Address : -----

Phone No.-----Fax No.-----

E-Mail : -----

DECLARATION

Certificated that we have gone through the tender documents and I/we accept all the terms & conditions specified therein unconditionally. Accordingly, I/we submit my/our tendered rates as under:-

Name of the item: Detailed specifications & qty. are as per Tender form..

Sr.No.	Particulars	Rates
1.	Basic rate (FOR)	
2.	Excise duty @----- (if applicable for Modvat)	
3.	Cess @----- (if applicable)	
4.	CST/VAT @ -----	
5.	Service Tax----- (if applicable)	
6.	Total (FOR Sugar Mills)	

Signature of Tenderer/Authorised representative

Name of the representative:

Name of the Tenderer :

Address :

Contact No.

E-Mail

- B. Committee reserves the right to verify such certificates before finalizing the rate contract with any supplier in case of any doubts about his eligibility.
- C. Tenderers shall submit the following certificates alongwith technical bid:
 - a) Details of EMD.
 - b) Copy of last year balance sheet of IT Return.
 - c) Copies of repeat purchase orders from any two standard Sugar Mills.
 - d) Copies of certificates of satisfactory performance from the standard consumers.
 - e) Copy of Sale Tax Registration Certificate.
 - f) Mfg. License/Registration Certificate No.
 - h) Copy of appointment letter of the authorized distributor, if applicable.

B. Specifications of the Material

As mentioned above.

C. Mode & Schedule of payment

- a) Payment will be decided at the time of negotiation..

D. Financial terms & conditions

- a) The earnest money of the tenderers will be forfeited to Sugar Mills account if they withdraw their offer/rates or modify the terms & conditions of the tender during the validity of their offer. After acceptance of their offer, if any party does not execute the agreement as per terms & conditions of the order, the party shall be delisted/debarred for future dealings and their earnest money/security amount shall be forfeited.
- b) **Parties are requested to exercise their choice to quote special cash discount for payments within a week of the supply.**
- c) **“Supplier shall be entitled to a claim @ 12% p.a. interest if the due payment is delayed beyond 15 days of the prescribed/agreed time without any prior intimation of valid reasons by the Management.**

d) **Price Fall Clause**

The tenderer shall furnish a certificate in their offer that the rates quoted by them are the lowest possible which they have quoted to any of their consumers during the currency of the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to the Sugarfed/particular Sugar Mills and allow the same reduction in rates automatically. If they violate this undertaking and the Sugarfed/particular Sugar Mills come to know of such reduction on their own/through their own resources, then the Sugarfed/its Sugar Mills shall be entitled to recover the double the difference in such rates on the entire quantity purchase alongwith cost and damages from supplier.

f) **Dispatch Delivery Conditions**

- i) F.O.R. - Sugar Mills, Meham
- ii) Packing & Forwarding - Nil
- iii) Delivery period -
- g) **Taxes & Duties**
- i) Rate of VAT/CST :
- ii) Rate of Excise Duty Extra as applicable with Modvat.

D. General Conditions

- i) All the documents to be submitted by the tenderers with their offer should be duly authenticated by some responsible authority in case the same are copies of original documents.
- ii) The tenderer shall furnish a certificate in their offer that the rates quoted by them are the lowest possible which they have quoted to any of their customers during the currency of the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to the particular sugar mills and allow the same reduction in rates automatically. If they violate this undertaking and the particular sugar mills comes to know of such reduction on their own/through their own resources, then the sugar mills shall be entitled to recover, double the difference in such rates.

E. PUNITIVE PROVISIONS/LEGAL CONDITIONS

- 5. The supplier will be responsible for any late irregular and non-supply of the material(s) to the mills. In that event the Sugar Mills will arrange the material from the market at the risk & cost of the supplier and the supplier will be responsible for all the losses suffered by the Mills on this account.

F. SUBMISSION OF TENDERS

- 6. The tender form shall be in two parts i.e. Technical Bid and Financial Bid. Both bids shall be submitted in separate covers/envelopes with a submission fee of Rs. 100/-. Technical Bid will be opened first. Earnest money for Rs.----- in the form of Demand Draft shall be submitted with the Technical Bid. The proforma for both bids are given in Tender Form-I and Tender Form-II respectively. Sealed tender should reach in this office latest by 15.5.2012 at 1.00 P.M.
- 7. The MD/Management reserves the rights to accept or reject the tender without assigning any reason.
- 8. The Technical bid will be opened by a committee constituted for the purpose on 15.5.2012 at 2 .00 p.m. in the presence of the interested parties and financial bid will be opened on 16.5.2012 at 11.00 A.M. and negotiation will be held on the same day in the

office of MANAGING DIRECTOR, THE MEHAM COOP.
SUGAR MILLS LTD., MEHAM.

**Signature of Tenderer/Authorised
representative**

Name of the representative:

Name of the Tenderer :

Address :

Contact No.

E-Mail: